

## **VOLUNTEER POSITIONS**

### **MALL SUB-STATION POSITION**

Hours: Monday through Friday- 9:00 am – 3:00 pm

- Tasks: Fingerprinting

### **PARKING ENFORCEMENT:**

Hours: Monday through Friday- 9:00 am – 3:00 pm

Tasks: Handicap Enforcement at Town Center Mall

### **LOBBY VOLUNTEERS:**

Hours: Tuesday through Friday 9:00 am– 11:30am  
Thursday 4:00 pm – 6:00 pm

Tasks: Fingerprinting/Greeter

### **RECORDS VOLUNTEER:**

Hours: Friday 9:00 am – 1:00 pm

Tasks – Verifies accident reports, incident reports and entries in to Record Management System

### **INVESTIGATIVE BUREAU VOLUNTEERS:**

Hours: Monday through Friday 9:00 am – 3:00 pm

Tasks: Conducts follow-up investigations

### **PHOTOGRAPHY VOLUNTEER:**

Hours Monday through Friday 9:00 am -3:00 pm (Flexible)

Tasks: Photographer for Police Department  
(Training, Promotions and Demonstrations-as needed)

**COURT COURIER VOLUNTEER:**

Hours: Monday, Tuesday and Thursday 9:00 am – 11:00 am

Tasks: Delivers paperwork to and from Delray Courthouse and 6500 Congress Avenue

**VEHICLE SERVICING VOLUNTEER:**

Hours: Monday through Friday 9:00 am 1:00 pm (Flexible)

Tasks: Transport vehicles to and from City Complex/6500 building  
Check on status and maintained of scarecrow cars  
Take care of spare vehicles as needed