

Upon approval of your project by the Planning and Zoning Board or the City Council, approval from the Public Works Review (*PWR*) may be required prior to the issuance of any building permit. The *PWR* process involves a technical review of the infrastructure necessary to support the project. This review may include plans for water, sewer, paving, drainage, fire protection and solid waste storage/collection facilities. Also, permits from other agencies such as South Florida Water Management District (SFWMD), Lake Worth Drainage District (LWDD), Palm Beach County (PBC), Florida Department of Transportation (FDOT), Palm Beach County Health Unit, etc., may be required as part of the *PWR* process.

**To Make Application to the Public Works Review (PWR), the following items are required to be submitted to the Land Development Coordinator, Development Services Department, City Hall, 2<sup>nd</sup> Floor, Suite 200:**

1. **Seven (7) copies on 24"x36" paper** of complete engineering construction plans for the appropriate infrastructure items, prepared, signed and sealed by the Florida registered engineer for your project. Include a sheet detailing the **sequence of construction**. **Fold each copy to 9"x12"**.
2. **One (1) copy** of the **Resolution** granting approval of your project.
3. **One (1)** signed and sealed copy of the **hydraulic, flood routing and drainage calculations**.
4. **Check** made payable to the "City of Boca Raton" for processing.

The Public Works Review is held on Friday mornings. Receipt of **all** of the items described above by **Wednesday at 5:00 p.m.** will **ensure a place** on the *PWR* agenda for the **Friday meeting, nine days later**. The project engineer should attend the meeting to discuss the plans with the *PWR* members. Written comments will be provided at the meeting.

The amount of time required to complete the *PWR* process can vary considerably depending upon the extent to which the plans have to be revised, processing time required by outside agencies, and the volume of other projects undergoing review.

Should you have any questions, please contact Mike Righetti, Land Development Coordinator, at (561) 393-7771.